

Teaching a Compass Online Course

What you do, what Brady does, and how a learner gets to a certificate.

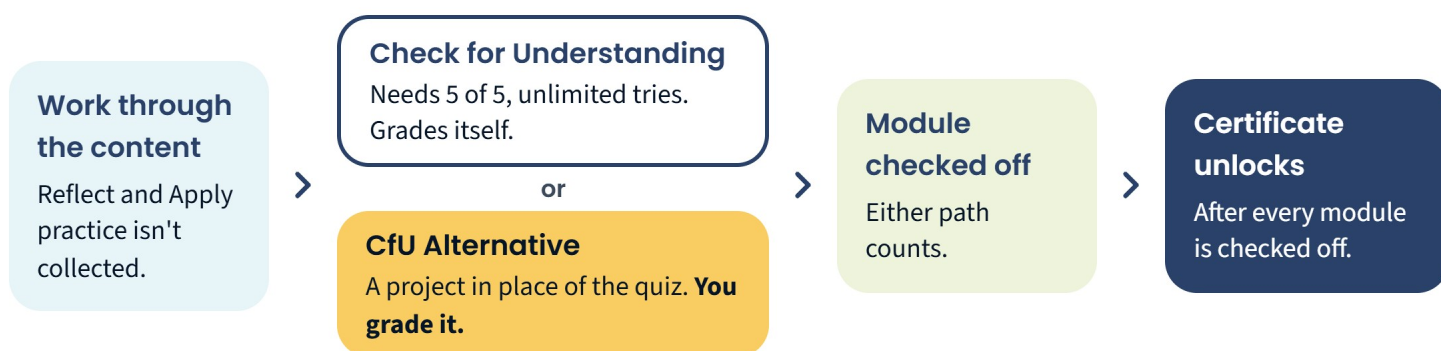
You take care of

- Checking on learner progress
- Grading CfU Alternatives and leaving feedback
- Questions about the course content
- Approving role-based changes to an assignment

Send these to Brady

- Logins, enrollments and anything in Catalog
- Certificates and CECH
- Graduate credit and USF or USD grades
- Changes to how a course is built

How a learner finishes a module



Your regular check-in

1. Open your Canvas **To Do** list or the daily submissions email.
2. Grade CfU Alternatives in **SpeedGrader**. Ask: does this show the module outcome?
3. Leave a short comment, then check your **Inbox**.

How quickly? Within a week is the norm. For learners earning graduate credit, USF and USD require **48 hours**.

Feedback that gets read

Use the Asynchronous Feedback Guide: three sentences or fewer, about something specific, ending with a question or next step.

"Your exit ticket is quick to run and matches the target. The criteria also ask how you'll use the results. What would you do the next day with students who miss it?"

A sample comment

Certificates and credit

- Completion certificates are automatic.
- CECH is self-serve from the last page.
- Graduate credit questions go to Brady.
- A course earns CECH or credit, not both.

AI and original work

AI can help with wording and polish. The thinking in scored work has to be the learner's.

If you suspect misuse, ask for a redo or an alternative. No proof needed.

Questions you'll hear

No emails? Check junk. k12.sd.us filters catch them.

Empty program? Enroll in each course from Catalog.

District tracking? Brady adds an observer.